



Hudlow Electronics Policy

Dear Parents and students,

Just in case your son / daughter recently received a new cell phone, iPod, or other electronic device, I want to remind students and parents of our Cell Phone – Electronics Policy. If you choose to allow your child to bring a cell phone or portable electronic device to school, please review this policy with your child. Remember that Hudlow or our staff are not responsible for lost or damaged items. We encourage students to use the school phones to communicate with parents during school hours if in case of an emergency. ***We do not allow students to use cell phones, iPods or video games during instructional or lunch hours at school. All cell phones and electronic devices must be turned off and remain out of sight within the instructional hours of our school. They may be placed in the students backpack or turned into the office for safe keeping and they must remain there during the entire school day.** If a student is seen using one of these devices or if it goes off during class, the item will be sent to the office to be locked in a secure location. The student will be responsible for picking up the cell phone or device that has been secured in the office. The parent will need to come to school to pick up the cell phone during office hours of 8:00 AM to 2:30 PM, after second offense. The students will receive the following consequences for the cell phone:

First Offense	Reminder of school rules – warning – student pick up phone at end of day
Second Offense	One Day lunch detention and parent picks up phone from office
Third Offense	Three days of lunch detention- parent picks up from office

All personal items brought from home are the responsibility of the student. Students are responsible for keeping their backpack with them and secure at all times. Thank you for reviewing this policy with your child. We want to provide your child with an optimum learning environment and appreciate your support.

Thank you,

Eva Almonte

Principal