

Meeting Date 11-14-23

Meeting Location: Room 18

Members present	Trish Miller-Facilitator/Teacher, Eva Almonte-Principal, Mike Addotta-Parent, Mayra Jauregui-Staff Family Engagement
Members absent	Rosa Leon
Constituency group represented	

I. Called to order at 2:15 by Trish Miller

II. Approval of Minutes for by Trish Miller

DISCUSSION NOTES	N/A
CONCLUSIONS	
ACTION ITEMS	
Approved minutes as written. Mike Addotta motioned. Mayra Jauregui second.	

III. Call to the audience

DISCUSSION NOTES	N/A
CONCLUSIONS	
ACTION ITEMS	

IV. Reports

REPORTS TO REVIEW	Principal
DISCUSSION	<ul style="list-style-type: none"> -Second grade had a long-term substitute that had to quit so a new substitute is in the classroom. Sill advertising for permanent teacher. -All staff has been trained on updated lockdown and shelter in place safety procedures. -Successful lockdown drill held with staff and students. Three areas noted as concern during the drill were two doors and a gate that need automatic closing mechanism. Work orders have been put in to amend this. -Tutoring after school for students on the cusp in 3rd-5th starting in January.
CONCLUSIONS	
ACTION ITEMS	

IV. Reports

REPORTS TO REVIEW	Family Engagement-Mayra Jauregui
DISCUSSION	<ul style="list-style-type: none"> -Haven Totes Food Pantry Program is at cap. Will revisit data in January to see if any adjustments need to happen. -Neighborhood church gift donations- Marty Chavez, health assistant is liaison with this gift giving program for holiday season. -Family Engagement opportunities are coming in December as well as second semester. We need adults to complete the volunteer form. -Cafecitos coming soon for another form of communication between families and school. More information to come.
CONCLUSIONS	
ACTION ITEMS	

V. Discussion/information items

ITEM TITLE	Membership recruitment
DISCUSSION NOTES	Ongoing
RESOLUTION	

ITEM TITLE	Spring PTO Event
DISCUSSION NOTES	PTO had to cancel the November event due to lack of volunteer help. They are wanting to try again in spring for another family event. But ore volunteers will need to be recruited.
RESOLUTION	

ITEM TITLE	Title One
DISCUSSION NOTES	Most Title One budgets have been spent. Literacy budget still has available funds.
RESOLUTION	

ITEM TITLE	School Safety Training
DISCUSSION NOTES	Discussed during principal report. A handful of staff still need the training and that has been scheduled.
RESOLUTION	

ITEM TITLE	Hiring Needs
DISCUSSION NOTES	Second grade is the priority to hire a full-time teacher. Applicants being accepted.
RESOLUTION	

ITEM TITLE	Imagine Learning Program
DISCUSSION NOTES	Decision was made to not purchase this for the school this year. We will look at data at the end of the year with the new programs initiated from the district.
RESOLUTION	

VI. Action Items

ITEM TITLE	
DISCUSSION NOTES	
RESOLUTION	

VII. Submission of items for next agenda:

- Membership recruitment
- Title One
- Hiring Needs
- PTO Spring Event
- Garden Volunteers

VIII. The meeting was adjourned at 2:50pm by Trish Miller. Next meeting 1-16-24